



**OFFICE OF THE REGISTRAR  
MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA**

[Established under the Assam Act No. XIX of 2013]

HALADHAR BHUYAN PATH, KALONGPAR, NAGAON, PIN-782001 : ASSAM : INDIA

e-mail: mssvnagaon@gmail.com, registrarmssv@gmail.com

website : [www.mssv.co.in](http://www.mssv.co.in) Phone No. : 9101098102, 03672-231146

Ref. No. : MSSV/R/57/2015/

Date: 06.11.2019

**RECRUITMENT: ADVERTISEMENT NO. : 6/19**

Applications in prescribed form are invited from the citizen of India for the filling up of the following posts of Mahapurusha Srimanta Sankaradeva Viswavidyalaya (MSSV), Nagaon, Assam:

**Post:**

**A. Grade III Employee: 2 Nos.**

Salary: As per 7<sup>th</sup> CPC, Govt. of Assam (Rs. 14,000/- - Rs. 49,000/- + Rs. 5,000/- G.P.).

**B. Grade IV Employee: 2 Nos.**

Salary: As per 7<sup>th</sup> CPC, Govt. of Assam (Rs. 12,000/- - Rs. 37,500/- + Rs. 3,900/- G.P.).

**DETAILED INFORMATION**

**I. Eligibility to apply for the posts:**

1. The Applicant must be a citizen of India.
2. He/she must be medically fit both in mind and in body-a certificate duly signed by the District Medical Officer, Nagaon District or any competent Registered Medical Officer, approved by the Vice-Chancellor, shall have to be produced.
3. A certificate about good character from the Head of the Institution last attended or served shall accompany the application.
4. The candidate must possess the minimum qualification for the post.

**II. General Qualification, Experience and Requirements:**

**A. Grade III Employee:**

- a) Candidate must have Bachelor Degree from any recognised University.
- b) Candidate must have minimum Five years of experience of working in an educational institution.
- c) Candidate must have One year Diploma in Computer Application.

**B. Grade IV Employee:**

- a) Candidate must have passed HSLC or an equivalent examination from any recognised.
- b) Candidate must have experience of working at least Five years in educational institution.

**APPLICATION PROCEDURE**

1. **Application form:** Prescribe application form may be downloaded from the University website i.e., [www.mssv.co.in](http://www.mssv.co.in).

2. **Application fee: Rs. 1,000.00 (Rupees one thousand) only** to be deposited in the Accounts Branch of the University. However, the fee can be deposited by demand draft in favour of **“REGISTRAR, MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA”** payable at **“State Bank of India, Nagaon Main Branch (IFSC: SBIN0000146)”**. Completed application in prescribed form along with necessary enclosures must reach **“REGISTRAR, MAHAPURUSHA SRIMANTA Sankaradeva Viswavidyalaya, H.B. Path, Kolongpar, Nagaon – 782001”** on latest by **11<sup>th</sup> November, 2019**.

3. **Last date of receipt of application: 11<sup>th</sup> November, 2019.**

**N.B.:**

- i. The name of post must be written on the envelop of the application.
- ii. Those in employment should submit their applications through proper channel and are required to submit the NOC from the authority concern.
- iii. Mere fulfilment of qualification will not entitle an applicant for inviting to the interview.
- iv. The University reserves the right to select candidates for appointment to the above mentioned post on the basis of its immediate requirements.
- v. Canvassing directly or indirectly shall disqualify a candidate.
- vi. No TA/DA will be provided by the University for attending the interview.

**4. Conditions to be fulfilled after appointment:**

- a) A person appointed to the post shall join **within seven days from the date of issue of appointment order**, failing which the appointment order is liable to be cancelled, provided that in exceptional circumstances, the Vice-Chancellor may extend this period.
- b) Before a person appointed to the post joins in his/her post, he/she shall execute an agreement with the university that he/she shall strictly abide by the provisions of the Acts and the Ordinances.
- c) The person, after joining the post, will be subjected to the provisions of the MSSV Employees' Service Conditions Ordinance, etc.

Sd/-  
**Registrar**  
MSSV, Nagaon

Memo. No. : Ref. No. : MSSV/R/57/2015/

Date: 06.11.2019

Copy to:

1. The Hon'ble Vice-Chancellor, MSSV, for favour of information.
2. Dr. S. Kalita, Head i/c, Department of Computer Application for information, He is requested to upload in the University Website [www.mssv.co.in](http://www.mssv.co.in)
3. Notice Board of the University.
4. Office File.

Sd/-  
**Registrar**  
MSSV, Nagaon