



**OFFICE OF THE VICE-CHANCELLOR**  
**MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA (MSSV)**

[Established under the Assam Act No. XIX of 2013]

Srimanta Sankaradeva Sangha Complex, Haladhar Bhuyan Path, Kalongpar, Nagaon, PIN-782001, Assam, India

■ Website : [www.mssv.co.in](http://www.mssv.co.in) ■ E-mail: [mssvnagaon@gmail.com](mailto:mssvnagaon@gmail.com) / [vcmsv@gmail.com](mailto:vcmsv@gmail.com) ■ Phone No. : 95310-89104

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**CIRCULAR**

It is hereby informed to all concerned that **online classes** of the ongoing semesters of all the programmes of the University shall be conducted in a formal manner w.e.f. **12th May, 2020**. Therefore, all the Head/Head i/cs of the Departments of our University (both Guwahati and Nagaon Campuses) are requested to prepare a Weekly Time-Table separately for all the ongoing semesters of all programmes for conducting online classes by the faculty members of the respective Departments till the face to face / offline classes are resumed.

The time-table for the online classes shall be effective from **12th May, 2020** and shall continue until further order.

The structure of the time table for online classes should be as follows:

- 1st period : 10.30 AM to 11.15 AM
- 2nd period : 11.30 AM to 12.15 PM
- **Break : 12.15 PM to 01.15 PM**
- 3rd period : 01.15 PM to 02.00 PM
- 4th period : 02.15 PM to 03.00 PM
- 5th period : 03.15 PM to 04.00 PM

The 50% of the faculty members on rotation who are in the campus shall conduct the online classes from their respective Departments/Computer Laboratory. The other 50% faculty members who are away from the University campuses shall conduct their classes in the stipulated time from their respective places.

The Head / Head i/c of the Departments shall circulate the Departmental Time-Tables for conducting online classes w.e.f. **12th May, 2020** and shall intimate the respective students of the Department **on or before 11th May, 2020** with a copy to the Assistant Registration (Academic), MSSV.

Cooperation of all concerned are solicited in the greater academic interest of the students.

(Prof. K.K.Deka)

Vice-Chancellor

Mahapurusha Srimanta Sankaradeva  
Viswavidyalaya, Nagaon